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10-4-1928

Minutes, College of Arts & Sciences Faculty Meeting, October 4, 1928

Arts & Sciences Faculty

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The second meeting of the Rollins College faculty for the year 1928-29 was called to order in the President's Office at 3:40 P.M., October 4, by Dr. Holt.

Professor Georgia, Chairman of Policy Committee, reported that the committee suggested the following order of business for faculty meetings:

Reading or approval of minutes
Announcements by Administration
Reports of Committees
Unfinished business
New business

This motion was seconded by Professor Weinberg. Passed.

It was moved by Professor Georgia, seconded by Professor Moore, that, unless corrections of the minutes be handed to the secretary, the minutes stand approved as in the mimeographed form. Passed.

Dean Anderson requested that all members of Phi Beta Kappa leave their names with Mrs. Cass.

The Faculty was asked to take attendance of students at classes beginning Monday, October 8, and report daily, on slips to be provided, to the Dean's office.

The Faculty was asked to consult the corrected schedule in bulletin board and, if any changes were necessary, report to Mrs. Cass.

The Chapel Committee reported as follows: (Report inserted)

Chapel Committee Report

Meeting, Sat., Sept. 29, 1928

10-12 A.M.

Members present: Dean Anderson, Mrs. Harris, Grover, Nice, Wattles, and Dean Holme.

It was agreed that the Chapel programs should be: Brief, Varied in subject matter, Devotional at times and in general tendency, Participation of students and faculty desirable.

The Dean of Men should preside at Assembly except when the President of the College is available.

Director Nice of Rollins Conservatory will have general supervision of Assembly music. From time to time he will present a program entirely of music, to be arranged through the staff of the Conservatory and through assistance of students in the music classes.

For the present, at least, Assembly will meet five days a week for fifteen minute periods.

All speakers are to be informed of the necessity of stopping their remarks promptly whenever the fifteen minute period expires.

Chapel Committee Report (continued)

Order of Program will be as follows:

Prompt assembly of students and faculty

College Announcements to be read by the Dean at beginning of assembly period

Music - one verse of a Hymn

Prayer or other devotional exercise to be determined at the discretion of the speaker of the day, and to come at the beginning or close of his address, or not at all

Short talk not longer than ten minutes, given by faculty member or invited visitor

After dismissal, Senior class will first leave their seats, followed by other classes in order.

For first week program to be as follows:

Monday - Dean Anderson and President Holt in charge

Tuesday - Dr. Campbell

Wednesday - Director Nice

Thursday, Dean Holme (or student meeting)

Friday - President Holt

For the first few weeks this general plan of Assembly Program will be on probation, to be definitely decided after discussion of its merits with faculty and students who have attended.

It was moved by Professor Harris to adopt this report. Seconded by Professor Campbell. Passed.

Mr. Brown announced that the Faculty could secure gasoline at college gasoline station after purchasing books at College Treasurer's Office.

Mr. Brown also announced that Faculty should pay health fee if they desired service of Dr. Burks, the College physician.

President Holt read and discussed sections of Rollins College Charter and By-laws, placing the interpretation on them that the president is responsible to the Board of Trustees and the Faculty is responsible to the President. In the light of this interpretation the committees appointed last April (4-18-28) by the Faculty are illegal. President Holt therefore appointed the following committees: (Report inserted)

I. Curriculum Committee

The purpose for which this Committee is established is to make studies and recommendations to the Faculty in matters of academic interest, especially in regard to curriculum and schedules, both on its own initiative and on request of the Faculty.

The Committee may act in emergencies for the Faculty only when directed by the President or Dean.

The Committee shall consist of Professors Georgia (chairman), Jenks, Carlson, Weinberg, Wattles, Nice, Bueno, and ex-officio Dean Anderson and Dean Holme.

II. Student Standing Committee

The Student Standing Committee is to consider and pass on matters involving suspension or interpretation of rules of admission, registration, probation and other academic requirements, and to recommend from time to time to the Faculty such alterations in these requirements as may seem advisable.

This Committee shall consist of Dr. Sprague (chairman), Dr. Bailey, Mrs. Harris, Miss Cox and Professor Jenks.

III. Athletic Committee

The Athletic Committee is to supervise all the extramural athletic activities sponsored or supported by the College; to cooperate with such committees as may be chosen by students or others interested in furthering the athletic interests of the College. All schedules of games and eligibility of players must be approved by this Committee.

The Committee shall consist of Professors Weinberg (chairman), Wattles, Moore, Mr. Brown and Mr. Bailey

IV. Student Activities Committee

(see motion by Dean Anderson, page 6)

This Committee shall consist of the following members:

Chairman of Student Standing Committee
Chairman of Social Committee
Miss Jackson
Mrs. Cass
Miss Cox

V. Social Committee

-- The Non-Athletic Committee shall be (formerly Non-Athletic Committee) hereafter designated as the Social Committee.

It shall make rules for and pass upon the social activities of the College within and without the campus.

The Social Committee shall consist of the Dean of Women (chairman), Dr. Sprague, Mr. Moore, Mrs. Bingham, Miss Moore, Miss Cox, Mrs. Enwright, Mrs. Gage, Miss Gartland.

VI. Library Committee

The Library Committee shall advise the Director of the Library and Librarians with respect to Library Policy and to allot the funds budgeted for the Library.

The Library Committee shall consist of Edwin O. Grover, (chairman), Mrs. Carlson, Professors Georgia, Feuerstein and Forbes.

VII. Religious Activities Committee

This Committee shall consist of Professor Wattles (chairman), Professor Bueno, Dr. Bailey, Mrs. Race, Professor Carlson, Dr. Campbell and, ex-officio, Four City Ministers.

VIII. Faculty-Student Committee

Faculty representatives on the Faculty-Student Committee shall be the Dean of Men, Dean of Women, Professor Bueno - with four students to be nominated to the President by the Student Association.

IX. Campus Beautification Committee

Professor Uphof (chairman), Frederic Ward (vice-chairman), Professor Grover, Dr. Campbell, Miss Miller, Dean Holme and Mrs. Newby.

X. Bulletin Committee

--The Bulletin Committee shall be composed of Professor Grover (chairman), Dean Anderson, Mrs. Cass, Mr. Brown and Mr. Hanna

XI. Museum Committee

Doctor Baker (honorary chairman), Dr. Campbell (chairman), Miss Miller, Dr. Sprague, Mrs. Cole.

XII. Radio Committee

Miss Miller, (Chairman), Mr. Nice, Mr. Weinberg, Mrs. Grey and Dr. Bailey

XIII. Lecture Course Committee

Dr. Campbell (chairman), Irving Bacheller, A.J. Hanna, Dr. Cole and Mr. Siewert

XIV. Honorary Degrees Committee

Hamilton Holt (chairman), Irving Bacheller, Judge Cheney, Dean Anderson, Dean Holme, Dr. Thomas and Professor Grover.

XV. Sullivan Medallion Committee

Dr. Campbell (chairman), Dean Anderson, Dean Holme, Mrs. Harris and Hamilton Holt

XVI. Publicity Committee

Professor Wattles (chairman), Mr. Hanna, Miss Sellers, Coach Bailey, Mr. Bingham

XVII. Founders Week Committee

Dean Anderson (chairman), Hamilton Holt, Mr. Brown, Mrs. Grey, Miss Thomas, Mr. Nice, Mr. Hanna, Professor Weinberg. *Miss Woods*

XVIII. Public Service Committee

1. To provide Rollins speakers for clubs, civic organizations and for special events.
2. To assist the Little Theatre and Glee Clubs in arranging their schedules.
3. To arrange a series of lectures by professors in various communities.
4. To make contacts for Rollins among the high schools of Florida and a special list of selected preparatory schools in order to attract the highest type of student.

The committee to consist of Professor Forbes (chairman), Dr. Bailey, Dean Anderson, Miss Hughes and Mr. Hanna. Associates from the community to be chosen by the Committee.

XIX. Scholarships and Loans Committee

(appointed at last meeting of the Faculty)

Dean Anderson (chairman), Dean Holme, Mr. Brown, Professor Grover, Coach Bailey.

XX. Chapel Committee

Dean Anderson (chairman), Mr. Nice, Mr. Grover, Mr. Wattles, and Mrs. Harris.

XXI. Student Employment Committee

Mr. Brown (chairman), Miss Hughes, Mr. Berry, Miss Woods and Mr. Grover

XXII. Student Publications Committee

Professor Grover (chairman), Mr. Wattles, Mr. Brown, Professor Harris and Dean Anderson.

XXIII. Debating Committee

Professor Jenks (chairman), Dr. Sprague, Mrs. Grey, Mr. Carlson and Mr. Moore.

There was some discussion of this committee arrangement by Professors Jenks, Bailey, Georgia and Wattles.

Professor Weinberg reported briefly on the work of the Athletic Committee.

Professor Grover reported on conditions in the Library and asked for cooperation from the faculty in running an efficient and well-conducted library.

Dean Anderson moved that in addition to the committees already named by the President, that Dr. Holt appoint a Student Activities Committee to regulate all student activities, to keep a record of dates of all college functions and events; the Committee membership to consist of the Chairman of Student Standing Committee, Chairman of Social Committee, Chairman of Athletic Committee, and such others as the president desires. Seconded by Professor Campbell. Passed.

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Professor Georgia, chairman of the Policy Committee, reported on the following work of the Policy Committee. (Report)

--
"Voted to recommend that for this year one hour of practical music per term be permitted to count toward the eighteen term hours credit allowed for Music toward the A.B. degree.

--
"Voted that membership in the Glee Club may count toward this one hour per term of practical music credit.

--
"Voted to approve a course in Florida History, to be given by Mr. Hanna, on the recommendation of Professor Jenks, who will approve the outline of the course to be given.

--
"Voted to recommend that a major be approved in Art, counting toward the A.B. degree for the coming academic year.

--
"Voted unanimously to recommend that credit be not given for travel; and that for the present no credit be allowed for work done on University cruises, until such time as credit is approved by the Southern Association."

--
The chairman moved to accept this report. Seconded by Professor Jenks. Passed.

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Professor Georgia called attention of the Faculty to the system of grading adopted last year, and suggested that Dean Anderson have a copy of this system mimeographed and distributed to the Faculty.

Moved to adjourn. Adjourn 5:20 P.M.

Glen E. Carlson,
Secretary of the Faculty.

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(Please report any corrections to the Secretary.)